CONTRACTOR SAFETY POLICY

1. POLICY

Contractors performing work on WFUHS Properties shall comply with federal, state and local Environmental, Health and Safety laws and regulations.

2. PURPOSE

This document provides WFUHS's basic requirements for all contractors working on WFUHS properties or projects.

3. SCOPE

This policy applies to all contractors hired or retained to perform janitorial, maintenance, repairs or construction activities on WFUHS properties. This includes projects in partnership with The North Carolina Baptist Hospital.

4. ROLES AND RESPONSIBILITIES

A. WFUHS Engineering (applies to projects where WFUHS Engineering is the project manager)

- Incorporate Contractor Safety requirement into all contracts and purchase orders for facility services.
- Provide each contractor with a copy of the *Contractor's Environmental, Health and Safety Requirements*
- Require Contractor to submit written safety and health plan
- Provide each contractor with warnings of hazards and information about WFUHS programs for abating these hazards;
- Inform each contractor of WFUHS safety, health, and environmental requirements; and
- Monitor to assure that the work is conducted in a safe and responsible manner in compliance with applicable regulations and WFUHS requirements.

B. WFUBMC Facilities Planning (applies to projects where WFUSH Engineering is the project manager)

- Incorporate Contractor Safety requirement into all contracts and purchase orders for facility services.
- Provide each contractor with a copy of the Contractor's Environmental, Health and Safety Requirements
- Require Contractor to submit written safety and health plan
- Provide each contractor with warnings of hazards and information about WFUHS programs for abating these hazards;
- Inform each contractor of WFUHS safety, health, and environmental requirements; and
- Monitor to assure that the work is conducted in a safe and responsible manner in compliance with applicable regulations and WFUHS requirements.

C. Purchasing

 Incorporate Contractor environmental, health and safety requirements into all contracts and purchase orders for construction and facility services.

D. Environmental Health and Safety

 Conduct a pre-solicitation project review of the contract to ensure that all appropriate health and safety regulations and requirements and pertinent work site hazard information have been incorporated, where necessary. Environmental Health and Safety will document review of the plan and will note any areas of special concerns.

- Review and monitor the contractor's adherence to its written health and safety plan and all applicable environmental, health, and safety requirements.
- Maintain Contractor Environmental, Health and Safety requirements.

E. Contractor

- Meet all contractual agreements with respect to environmental, health, and safety compliance.
- Provide a safe and healthy workplace for employees.
- Provide for frequent and regular safety inspections of worksites, materials, and equipment by competent employees.
- Notify WFUHS EH&S of construction accidents in a timely manner.
- Notify WFUHS EH&S of non-formal OSHA complaint notifications and/or OSHA inspection of the jobsite.