

NORTH CAROLINA BAPTIST HOSPITALS, INC.
POLICY AND PROCEDURE

From: Physician Services

Approved by: _____

Director, Physician Services

Chair, Graduate Medical Education
Committee

SUBJECT: ON-CALL ROOM ACCOMMODATIONS

I. POLICY

It is the policy of North Carolina Baptist Hospitals, Inc. that all residents while on-call in the hospital have a safe and secure environment for on-call and to provide them with an equitable system of distribution for the on-call rooms.

II. PURPOSE

To provide safe and secure on-call accommodations for all residents while on-call.

III. PROCEDURE

On-call rooms are located on the Ground and 2nd floors of the Progressive Care Building. Additional on-call rooms are in selected sites of Brenner's and the Emergency Room.

The Physician Services Office will accept reservations for the on-call rooms beginning at 8:00 a.m. each day (extension 6-3469). After 4:30 p.m. and on weekends, the resident will need to call Security at extension 6-3305 for a room assignment. When a resident reserves a room, he/she will be given the combination to the door lock for the specific room he/she is assigned.

The combinations to these locks are routinely changed, so that no one person can keep the combination to one particular room and stay in that room without a reservation. This system requires courtesy on the part of the resident. When a resident reserves a room, he/she is asked not to use the combination before 12:00 noon that day and to vacate the room prior to 12:00 noon the following day.

Problems with the on-call rooms or the combination locks should be reported to the Physicians Services Office (extension 6-3469).

Reference: Accreditation Council on Graduate Medical Education Institutional Requirements 2002-2003.

1996; reviewed 9/99; reviewed 10/02