Wake Forest™
Baptist Medical Center

Resident Selection

Policy

It is the policy of Wake Forest Baptist Medical Center (WFBMC) to ensure that programs select residents from among eligible applicants based on their preparedness, ability, aptitude, academic credentials, communication skills, and personal qualities such as motivation and integrity. Programs must not discriminate with regard to sex, race, age, religion, color, national origin, disability, or veteran status.

Scope

The policy applies to all Accreditation Council on Graduate Medical Education (ACGME) accredited residents and fellows. It ensures fairness and due process to all applicants to the residency training programs at WFBMC.

Application

When applicable, WFBMC's residency selection is administered by the National Residency Match Program (NRMP). All participants are bound to abide by the policies of the NRMP.

Guidelines

A. Participation in the NRMP obligates the WFBMC to:

1. Appoint an Institutional Official who is responsible for all communication with the NRMP on behalf of the institution's sponsored programs;
2. Assume responsibility for providing services to programs that are necessary to meet the deadlines set forth in the NRMP Schedule of Dates;
3. Ensure that all programs offered through the NRMP will have ACGME accreditation at the time the residency commences. Special tracks may be offered within some types of residency programs;
4. Ensure that all programs that offer positions are in the National Residency Match Program (NRMP) and that all programs select in accordance with the policies established by the NRMP:
5. Be available on the appointed date to receive notification of any program's Rank Order List not received and or processed at the NRMP.

B. Responsibilities of Program Directors

1. Provide accurate information about the number and type of positions offered through the NRMP;
2. Organize a resident selection process consistent with the NRMP's Schedule of Dates;
3. Provide complete and accurate information to applicants, including institutional policies relative to visa status and employment eligibility;
4. Ensure that medical students enrolled in the NRMP are not asked to make a commitment to enter programs outside of the NRMP; and
5. Prepare and submit Rank Order Lists that rank applicants in the programs' preferred order.

C. Programs or Positions not in the NRMP

1. Assure that each residency program established and implements formal written criteria and processes for the selection of residents in compliance with both the Institutional and Program Requirements for the specialties and subspecialities of the ACGME.
2. Assure that eligibility criteria is followed by all applicants
3. Require application submittal.

Related links and Resources:

Accreditation Council on Graduate Medical Education - www.acgme.org/acgmeweb
National Residency Match Program – www.nrmp.org

Policy Developed: 1996

Reviewed: 9/1999

Revised: 10.2002, 3/2013