KAS Meeting Minutes
October 27, 2011

Attendees: KAS Executive Board, KAS Committee Chairs, and Class of 2013

A KAS meeting was held at Victoria Hall on October 27, 2011 commencing at 12:13 pm. Lucia Lopez presided over the meeting and the following announcements were made:

1. **Introduction**
    a. Designated "sign-up sheet and flyer" section of the lounge. Between the mailboxes.
        i. Lounge tidy-up schedule for unit 3 is posted in this area.
    b. Honors Council – use email for school related items, not personal. Don't violate honor code via Facebook by posting patient information.
        i. Members of Honor Council are Phillip Kelley, Stephen Stone, Michelle Boles, and Caroline Bell. Contact them if you have questions or any issues that need to be addressed.
    c. Budget Info – fundraising is very important because it allows us to have the events that we want.
    d. Voting on the budget:
        i. Up to a $1300 budget for the Social Committee (Christmas Party)
            1. The class voted and it passed.

2. Announcements/Updates

- **Health Effectiveness Council (Rachel Weaver and Emily Aiken)**
    - No report for this meeting.

- **Community Service Committee (Brandon Blank and Leah Baker)**
    - **Saturday, Oct. 29: Forsyth County Community Gardens Festival**
        - 10:00 am to 2:00 pm
        - Downtown Health Plaza
    - **Friday & Saturday, Nov. 18-19: Brenner Festival of Trees**
        - Gingerbread Cookie Party, Friday 2:30-5:00 pm
        - Holiday Girls Night Out, Friday 7:00-9:30 pm
        - Saturday Shift, 12:00 pm-3:30 pm
        - Dixie Classic Fairgrounds
    - **Wednesday, Nov. 30: Blood Drive**
        - 12:30 – 5:00 pm
        - Victoria Hall
        - Email Brandon if you are interested in volunteering at the blood drive.
    - **Canned Food Drive**
        - Now through Thanksgiving Break (Box in Lounge)

- **Fundraising Committee (Aly Codrick, Jennifer Langston, and Kaitlyn Szekalski)**
    - **Pancake Breakfast-** Wednesday, November 2, 8:45AM
        - Please bring any donations of: (let us know ahead of time)
            - Orange juice, Syrup, Toppings, Griddles, Butter
    - **Bake Sale** – Thursday November 17, 6AM-12PM
        - Watlington Hall
        - Sign up for 1 hour shifts in the lounge
    - **Clothing Orders**

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        - Money due for class t-shirt by Friday 10/29 in Jen Langston's mailbox. Checks made out to KAS.
        - Expect 2 surveys regarding clothing on Nov. 11th, they are due by Nov 18th and are final. Items to be distributed before Christmas break.
    - **5K update (May)**
        - Need at least 3 committees in order to get this started. If there is not enough interest from the class it will not be able to happen.

- **Social Committee (Sarah Miller and Lisa Bodine)**
    - **Halloween Party with all PA, Med, and graduate students**
        - Azul Lounge
        - Friday, October 28th from 10 PM – close
        - Wristbands are $5 each
        - May bring friends, just make sure to buy them a wristband
        - Buy wristbands from 12 – 1 PM
            - Friday, October 28th
    - **Christmas Party for the PA program and faculty**
        - Embassy Suites Ballroom
        - Sit down dinner and dancing
        - Saturday, December 3rd
        - Time – TBA
        - Tickets $10 each

- **SAAPA (Andrea Posh, Alternate: Lauren Mixon)**
    - **Lauren & Andrea are now officially in charge of the PAPA dinner sign up!**
        - I will forward out the emails for PAPA dinners so that everyone has a chance to attend & sign up
    - **AAPA Conference in Toronto!**
        - How many people are interested?
        - Don't forget to join SAAPA!
            - https://www.formsite.com/aapa/stumem/secure_index.html

- **Intramurals (Kate Andrukonis)**
    - **Volleyball** (SPIKES Protocol)
        - CR- Monday (9 or 10pm)
        - W- Monday 10pm or Tuesdays 7pm
    - **Dodgeball** (Toxic Megacolon)
        - Tuesdays (7 or 7:30pm)
            - Emily Aiken is dodgeball captain.
    - **Soccer**
        - CR (Kick Reflexes)- Monday 9pm
        - W (Lub Dub Ladies) – Thursday 9pm
    - **Captain volunteers needed!**
        - Keep up the great responses!
        - Plan to be 15 min early to every game

- **Public Education (Steven Miles and Caroline Bell)**
    - Thank you for your help on PA day!
    - Let us know if you have ideas for educating the community and local high schools and colleges.

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- **Alumni Notification (Hanes Harris)**
  - **Alumni Tailgate**
    - Saturday November 5 Orange Lot
    - Time: 4 hours prior to kickoff.
      - Kickoff will be at 7 or 8pm
    - Food Provided
    - Thank you for help spreading the word.

- **Humanism and Multicultural Committee (Phillip Kelley and Tia Lea)**
  - PA Information Opportunity for Minority Students (UPDATE)
  - **Target Schools**
    - Parkland Magnet School
    - Carver High School
    - Schools have been contacted. Waiting on feedback.
  - **Dia De Los Muertos Party!**
    - Was a success!
    - Thanks to everyone who participated! ☺
  - **Christmas/Hanukah Party**
    - Dec 7th!
    - Learn what Hanukah is all about.
    - Information on the holiday and issues in Jewish health care

- **Technology Representatives (Jimzon Javier)**
  - **Recording lectures via CAMTASIA STUDIO**
    - Allows for audio syncs with lectures/PowerPoint slide progression
    - We will be able to access and download files directly from eWake
    - $$$ Cheaper than TEGRITY $$$ (by $89,700)
    - Scheduled launch: As soon as the software arrives and is installed on the main computer (Unit 3)
  - **Setting up a PA2013 Class OneNote Notebook**
    - Minimize clutter of server email mailboxes ☺
    - Single database where information, notes, and learning issues can be submitted and retrieved.

- **Parliamentarian (Chris Deans)**
  - Nothing to report.

- **Scrapbook (Jean Goff)**
  - **Still need pictures from…**
    - DEAC
    - DEAC gala
    - Intramural sports (esp those coming up!)
  - **Also need quotes**:
    - Notebook in lounge for you to write in any quotes, please put person's name who said it!
  - **Please send pictures and quotes to jgoff@wakehealth.edu**

- **Yearbook (Alice Smith)**

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- Nothing to report

- **Bowman's Capsule (Laura Mathis)**
  - Nothing to report

Meeting concluded: 1:20 pm

Respectfully submitted,

Emily Craig Hortenstine, PA-S1

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