Introduction to the Practice of Medicine (IPM)
Information for Residents and Fellows

What is IPM?

The Introduction to the Practice of Medicine (IPM) is a web-based educational program sponsored by the American Medical Association (AMA), Ohio State Medical Association and The Ohio State University Medical Center. This educational series is designed to complement and reinforce education in the patient care and didactic curriculums in residency and fellowship training programs. The learning modules help Residents/Fellows meet the Accreditation Council for Graduate Medical Education (ACGME) requirements in the general competencies.

How To Access the IPM:

The IPM is accessible with any standard internet connection by navigating to http://wakehealth.knowbase.com . Please save this link as one of your favorites on your computer or phone.

Your username is identical to your Wake Forest Baptist Medical Center username. An IPM Welcome email from the AMA with your initial password will be sent to your Wake Forest Baptist Medical Center email address before the IPM launch date.

The first time you sign in using the original password, the system will prompt you to change your password for security and to complete an information form with certain fields completed by the Institution Administrators. Please complete required fields, but any pre-populated information that needs to be updated please contact an administrator.

IPM Homepage:

Residents/Fellows: After logging into the IPM, Residents/Fellows will be directed to the Homepage with 3 menu tabs across the left top navigation bar which consists of *Courses (online IPM curriculum courses), Progress (course reporting), and Resources (IPM Resources and My Institutional Resources).*

Courses:

To access the IPM Curriculum Courses Residents/Fellows can either click the *Courses* button on the top left menu navigation bar or click the *Courses* link in the body of the Homepage. Under *All Courses* is an alphabetical listing of every on-line course in the IPM program. Under individual competency courses is a list of learning modules related to that Competency, the Course Objectives, the Instructor Information and the Run Time. Users will be directed to select "Click here to launch the lesson" link to begin the learning session. Lessons will open in a new

window. The post assessment will only be visible after the course is launched. In order to receive credit for successfully completing the course, the post assessment must be passed with a score of 80% or higher. Each online course has a corresponding evaluation which can be accessed after a passing grade is attained on the assessment.

After completing the lesson and passing the assessment, users will be given a "Certificate of Completion." To access the certificates, click the "Click here to download your new certificate" link on the Session Results page. The PDF certificate can be saved and printed.

Progress:

Residents/Fellows can select the *Progress* button on the top menu or in the body of the Homepage to review a summary of current testing status, or to review detailed reports on their completed lessons including "Individual Assessment Results" and to download certificates.

Resources:

Under the *Resources* link, there are two sections; the *IPM Resources* and the *My Institution's Resources.*

IPM Resources: The main page of the IPM Resources contains a list of topics on the left side menu. Selecting a topic will open the objectives of that lesson and all related topics and resources will be listed underneath. Click the "Click here to launch" link to access the resource (file, web-site, power-point, or image) which will appear in a new window. There are no post-assessments connected to these resources.

My Institution's Resources: This link will direct users to any resources posted by our Institution. If resources are posted, the "My Institution's Resources" site will function in the same manner as the IPM Resources.

Logout:

When finished with a lesson or session, click *Logout* on the upper right menu on the Homepage to sign out.

Help:

If you have any questions or problems, contact your Program Manager (Program Director or Program Coordinator) or contact one of the Institution's administrators listed under the *Help* button on the upper right menu of the Homepage.