Wake Forest School of Medicine  
Required Documents – Visiting Physician Assistant Students

To Apply:

☐ Affiliation Agreement  
Fully executed affiliation agreement must be in place prior to rotation.

☐ Tuition  
$400.00 non-refundable, payable to Wake Forest School of Medicine, sent directly to PA Studies.  
$100.00 non-refundable for each additional rotation.

☐ Completed Application  
Must be signed and dated by School representative and student.

☐ 2 Photo IDs  
Presentation of photo ID (driver’s license, school photo ID, passport)

☐ Academic Transcript

☐ Letter of recommendation  
Must address clinical skills and abilities from Clinical Coordinator in an inpatient setting

☐ Proof of Personal Health Insurance  
Photocopy of provider card and policy coverage.

☐ Proof of Professional Liability Insurance  
Certification of coverage to be provided or statement on School letterhead indicating provided limits of coverage.

☐ Proof of Criminal Background Check  
Must cover prior 7 years, all residences/locations, felony/misdemeanor--report must be no older than 60 days at the time of application or student must have had CBC at the time of PA school entrance and continuously remained in the program.

☐ Drug Screen  
Proof of 10 panel drug screen in the last 60 days

☐ Immunization Forms  
Completion of WFSM Immunization forms or forms which meet the approval of Employee Health, including proof of current flu vaccination

☐ TB Test
Proof of ACLS and BLS certification

Upon Acceptance:

- Confidentiality Agreement: Completion and signed acknowledgment of the WFSM Confidentiality Agreement.
- WakeOne Training: To be scheduled by clinical department
- Completion of on-line orientation and training modules: HIPAA, Patient Abuse Rights, etc.