

Carpenter Library Annual Report

2007-2008

Carpenter Library Annual Report

The staff of the Library continues its strategic plan created in 2003. This plan is divided into three sections: Education Goals, Research Goals, and Clinical Goals. Driven by the Medical School's strategic plan, the Library's assists the Medical School and the Hospital in meeting their goals and aspirations for the future. Our achievements over the past fiscal year (2007-2008) reflect our commitment to our institution.

Educational Goals

The Library continued to expand its educational programs adding seven new classes:

Excel 2007

Excel 2003

NIH Public Access: How to ensure compliance with the mandatory NIH Public Access Policy.

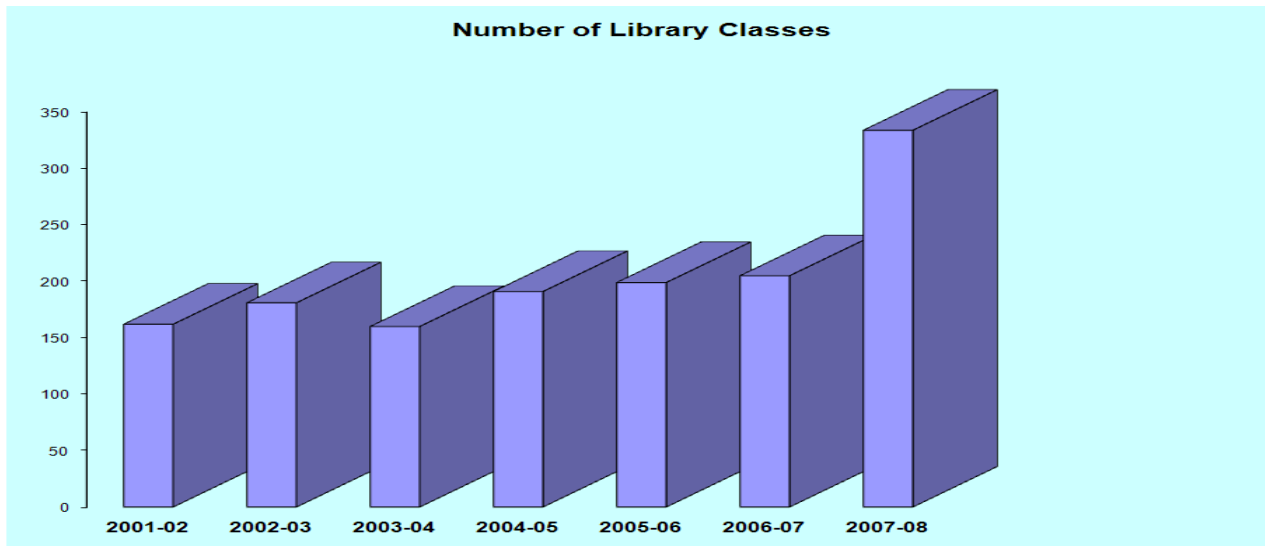
Photoshop Image Editing

Office Transition

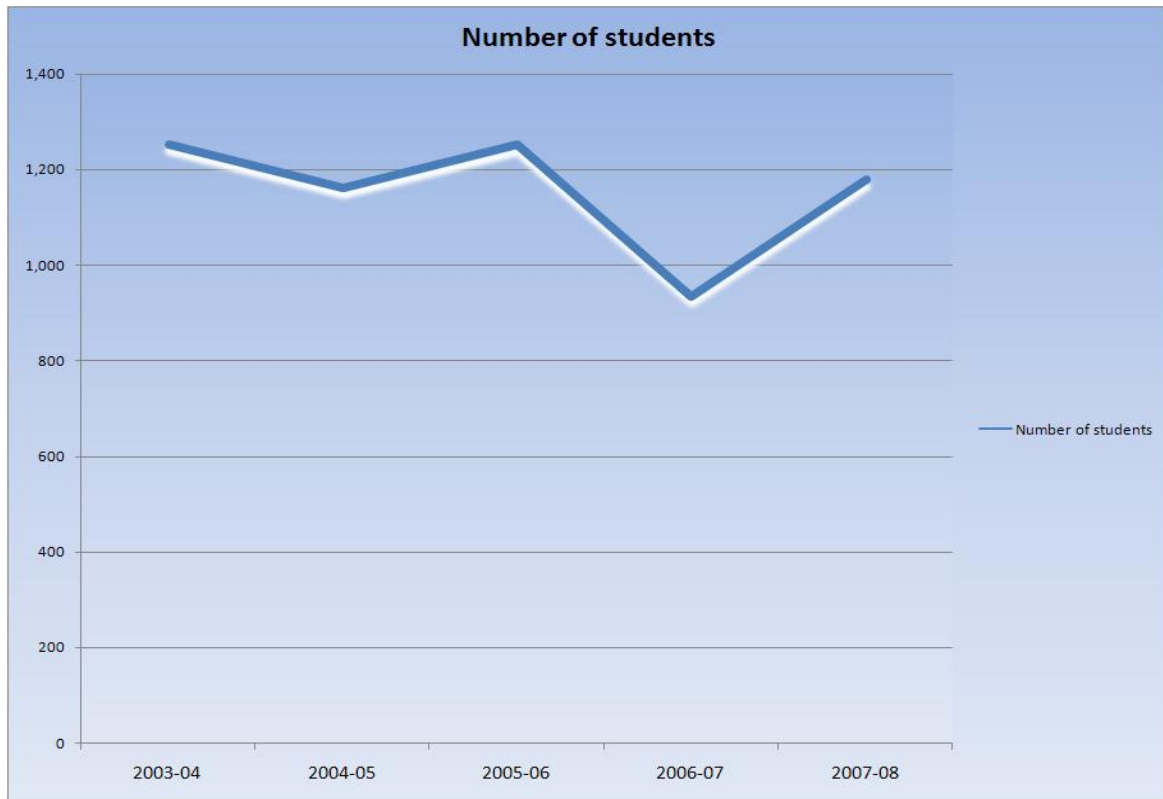
Outlook 2007

Word 2007

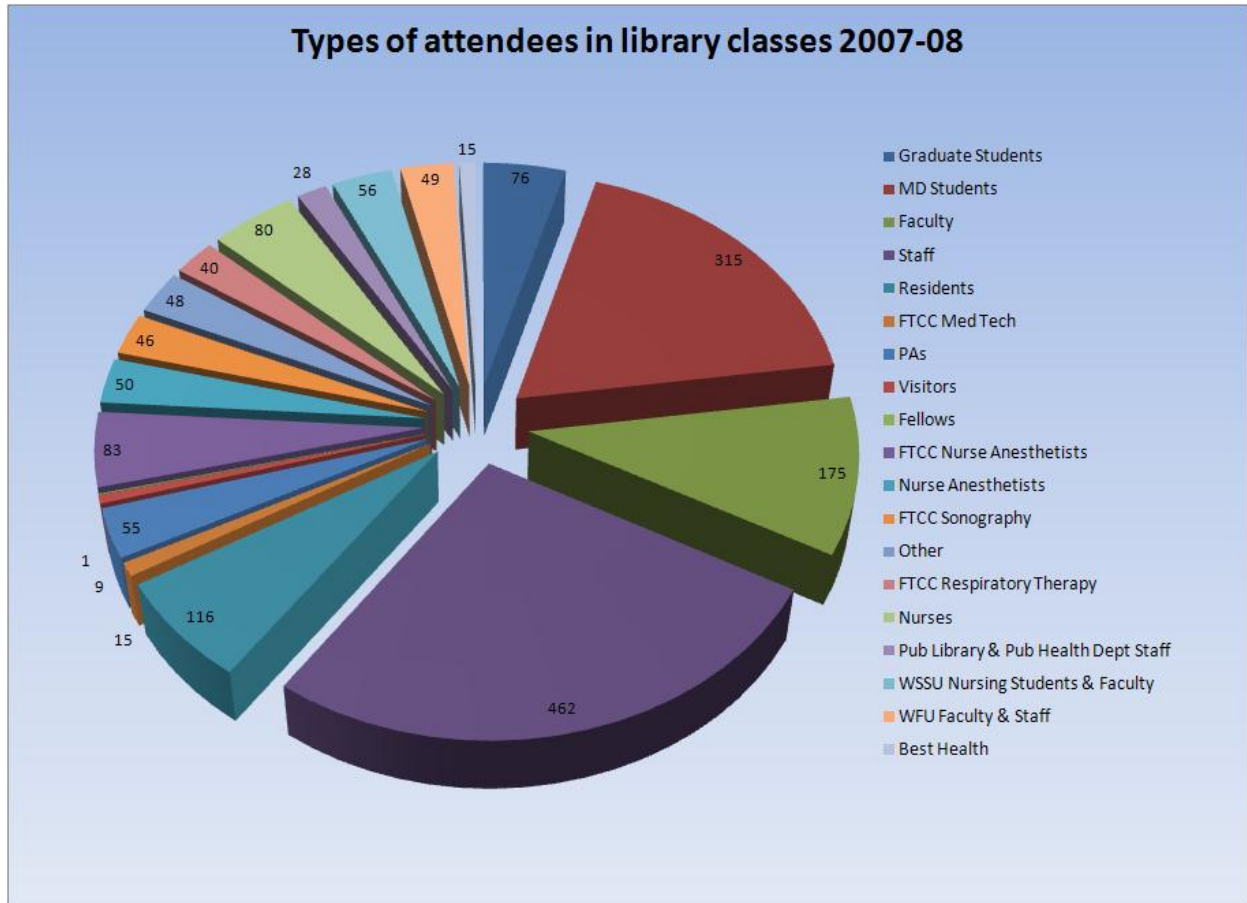
Teaching more classes (334 sessions FY07-08):



Increasing the number of participants (1,179) over last year's:



Expanding instruction to more participant categories:



Adjunct Faculty teaching project with the School of Library and Information Sciences, University of North Carolina at Greensboro

We met with Dr. Lee Shiflett, Chairman and Dr. Nora Bird, instructor from the School of Library and Information Sciences, in May to discuss librarian participation in the school’s curriculum as guest lecturers on medical librarianship beginning in the fall of 2008. We are also planning to develop a practicum for their students interested in entering the field of medical librarianship.

North Carolina Consumer Health Information Project

NC Health Info is an online guide to health and medical information web sites and local health services throughout the state. It is intended to become a trusted source of timely and accurate information designed to address specific health problems of North Carolinians.

Six Carpenter librarians are responsible for collecting, reviewing, and organizing web pages on these topics: *Sexually Transmitted diseases, Heart Disease and Stroke, Healthy Living,* and

Military Families. The librarians locate web pages of interest and evaluate them based on detailed criteria that look at, among other things, how readable the sites are, how often they are updated, and the credentials of the person(s) or group maintaining the web site. The pages are organized by subtopic such as: *understanding the disease, treatment, prevention, and disease facts.* The web page also provides links to local health care providers who specialize in a disease or health condition.

NC Health Info went “live” in the fall of 2007 and added a Spanish language site in spring 2008 [<http://nchealthinfo.org/>]

NN/NLM Consumer Health Education Funding



In 2007, the NN/LM SE/A (National Network of Libraries of Medicine, Southeast/Atlantic) awarded the Carpenter Library money to conduct consumer health information classes in partnership with Forsyth County Public Library. The Consumer Health project group taught a series of classes, first to public library staff and county health department staff, and later to the general public.

Dorothy Carpenter Medical Archives

The Archivist presented a poster entitled “*The D Word: Deciding What to Digitize*” to the Mid-Atlantic Chapter of the Medical Library Association at its meeting in Baltimore, Md., in October 2007. The poster dealt with the issues of creating and launching four historical exhibits on the Internet.

The “D” Word: Deciding What to Digitize

Dianne Johnson, M.L.I.S., Wake Forest University School of Medicine; Meredith Orlowski, M.L.I.S., University of Cincinnati Academic Health Center;
Monica Garnett, Archivist Assistant, Wake Forest University School of Medicine

Description	Decision to Digitize	Procedures
<p>Four digital exhibits were created:</p> <ol style="list-style-type: none"> 1. “North Carolina Baptist Hospital School of Nursing” depicts the history of the school through photographs and text 2. “Footprints Over Time: A Building History of Wake Forest University Baptist Medical Center” includes aerials and building images with history 3. “Oral History Snapshots” digitized five oral histories, with biographical information and a photograph of the oral history subject 4. “North Tower Panel Collection” was an attempt to identify a collage of historical photographs hanging in a hallway 	<ul style="list-style-type: none"> • Nursing – to show respect and appreciation for donations • Buildings – to share building histories since it is a popular reference question • Oral Histories – to experiment with new software, capture audio and interviews already on compact discs • North Tower – to help staff identify photographs 	<ul style="list-style-type: none"> • Created Digitization Policy and Procedures manual • Section one: goals, principles, access to digital collections and promoting of collections • Section two: capturing images, including scanning, creating access and thumbnail images • Section three: providing access, either through Encompass and cataloging the collection or through Frontpage, webpage creation software
<p>Purpose</p> <p>To make available photographic collections in the archives of Wake Forest University Baptist Medical Center and to expand Archiver staff capabilities by digitizing different types of collections.</p>	<p>Outcomes</p> <ul style="list-style-type: none"> • Exhibits webpage: http://www.wfubmc.edu/library/archives • Many photographs identified or additional/anecdotal history with the photographs • Discovered that you do not have to use expensive software, like Encompass; can use webpage creation software especially if interested in attracting new patrons • Able to experiment with all kinds of features in Photoshop, like creating “mouse-overs” on the Buildings exhibit • More interest in Archives 	<p>Next Time...</p> <ul style="list-style-type: none"> • Address metadata, cataloging issues first • Arrange collection better; know what exactly is in the collection and whether materials are identified appropriately • Formal training in Photoshop, Frontpage and other appropriate software
	<p>469 Nursing History downloads in 6 months!</p> <p>2,656 Homepage Hits (January–June 2009)</p> <p>1,304 Homepage Hits (July–December 2009)</p> <p>↑ 100%</p>	

The Archivist and fellow librarians created policy and procedures for scanning Medical Center publications. Two publications – *Around the Medical Center* and *Baptist Hospital Topics* – are now online: <http://ewake.wfubmc.edu:88/library/publications/home.asp>



Archives created a webpage detailing how to obtain transcripts from the School of Nursing (1923 – 1974) and the School of Cytotechnology (1948-1984), which are stored in the Archives: [<http://ewake.wfubmc.edu:88/library/archives/transcripts.html>]

Clinical Goals

We continue to provide support to the clinical mission of the hospital by working with clinical departments:

Brenner Children's Hospital Family Resources Center Catalog

The Library created a small catalog of resource materials located in Brenner Children Hospital's Family Resource Center (FRC). Catalogers composed a web page to allow

Brenner's Family Resource Center users to search these materials

[<http://ewake.wfubmc.edu:88/library/brenner/home.asp>]

We continue to assist the FRC with the acquisition of new materials.

Family Physicians Inquiries Network (FPIN)

The Family Physicians Inquiries Network (FPIN) [<http://www.fpin.org/>] is a national, not-for-profit consortium of academic family physicians, family medicine residency programs, and medical librarians, who write clinical inquiries for publication. Three Carpenter librarians work closely with faculty and residents from the WFUBMC Family Medicine Department, performing literature searches on selected questions, using a range of resources and critical appraisal methods to select information to answer the clinical question. They collaborate with family practitioners to publish in the Journal of Family Practice after the peer review process. Librarians receive recognition as co-authors. The most recent publication is: *Silvis ML, Clinch CR, Tillett JS, Spogen D. Clinical inquiries. What is the best way to evaluate an acute traumatic knee injury? J Fam Pract. 2008 Feb; 57(2):116-8.*

NW AHEC/Carpenter Library Literature Searching Service

Carpenter Librarians now handle all biomedical literature search requests from NWAHEC subscribers. In 2007-2008, we did 120 searches for NW AHEC clients.

Clinical Librarians

Reference librarians continue to provide support to the Department of Internal Medicine's Morning Report and to the Nursing Research Council's monthly meetings.

Research Goals

Scholarly Publishing and Communications

Carpenter Library addressed new initiatives from the NIH, as well as the changing nature of academic publishing, with a cross-campus scholarly publishing committee. The committee develops and implements programs relating to open access, copyright, and scholarly publishing for all faculty, staff and students university-wide.

The Scholarly Communications Committee hosted a workshop for library staff from all campus libraries. The workshop was designed to introduce library staff to U. S. Open Access initiatives. Kevin Smith, from Duke University discussed the copyright implications of open access policies.

The redesign of the Library's Scholarly Publishing and Communications page includes directions on the creation of a PDF and how to locate Pub Med central identification numbers in PubMed. The editors of the *Journal of Histochemistry and Cytochemistry* have requested permission to link to this document in the acceptance letter they send to authors accepted for publication in the journal. The Library has added verification of the PMID/DOI link in PubMed to its services we offer; so far 356 links have been verified.

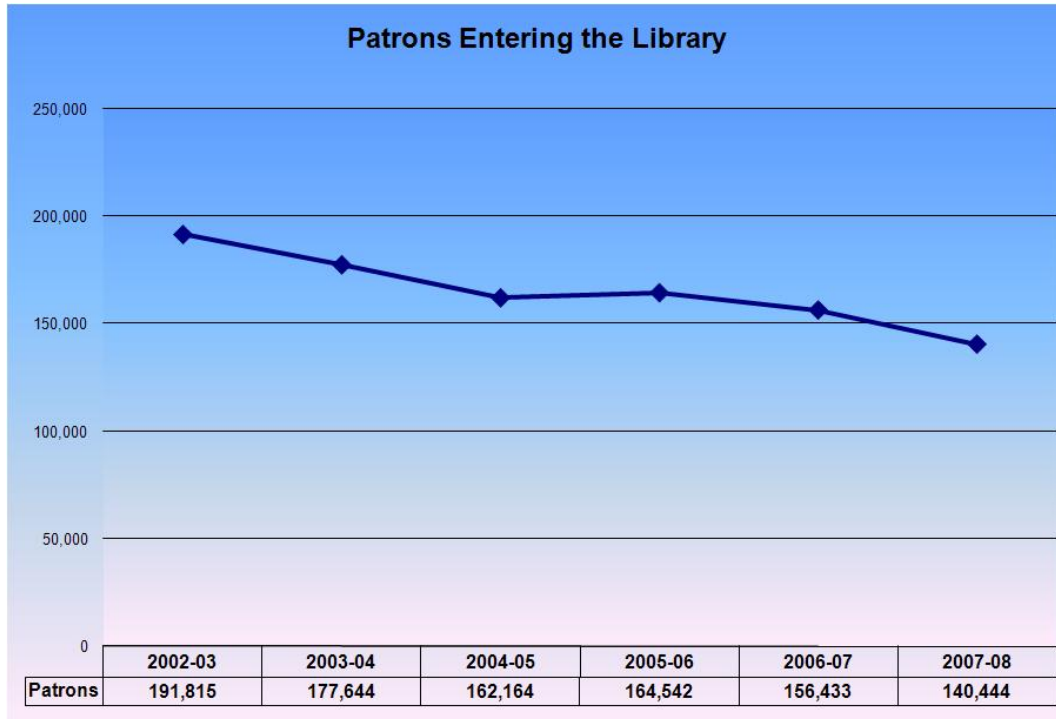
The Library has coordinated plans with the Office of Research to educate investigators about the NIH Public Access Policy and has made ten presentations (166 attendees) to various departments on both campuses. The Library added a monthly class on NIH Public Access Policy to its educational programs. Librarians published an article outlining the Carpenter Library's approach to these initiatives: *Barnett MC, Keener MW. Expanding medical library support in response to the National Institutes of Health Public Access Policy. J Med Libr Assoc 2007; 95 (4):450-453.*

Public Health Sciences

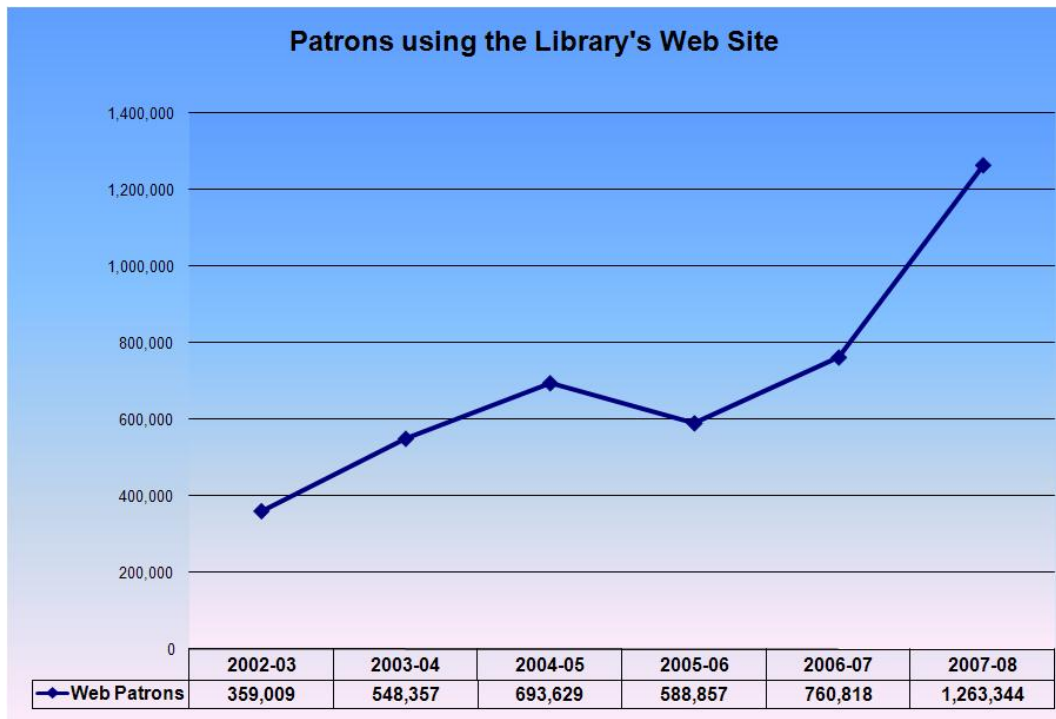
The Library provides support to two of the three divisions of Public Health Sciences by teaching their staff classes on Medline, Reference Manager, and searching additional databases. We run an "on-call" service with PHS providing staff with answers to Reference Manager, End Note, and Medline questions.

Trends

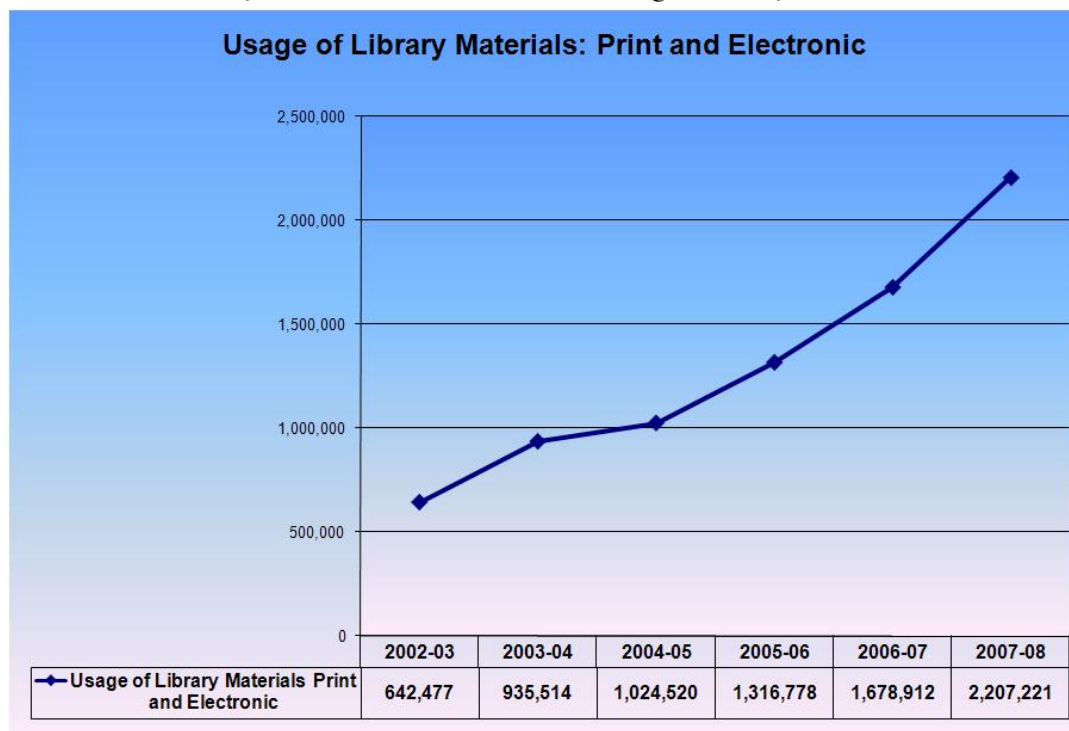
The number of people physically using the Library has declined over the past five years,



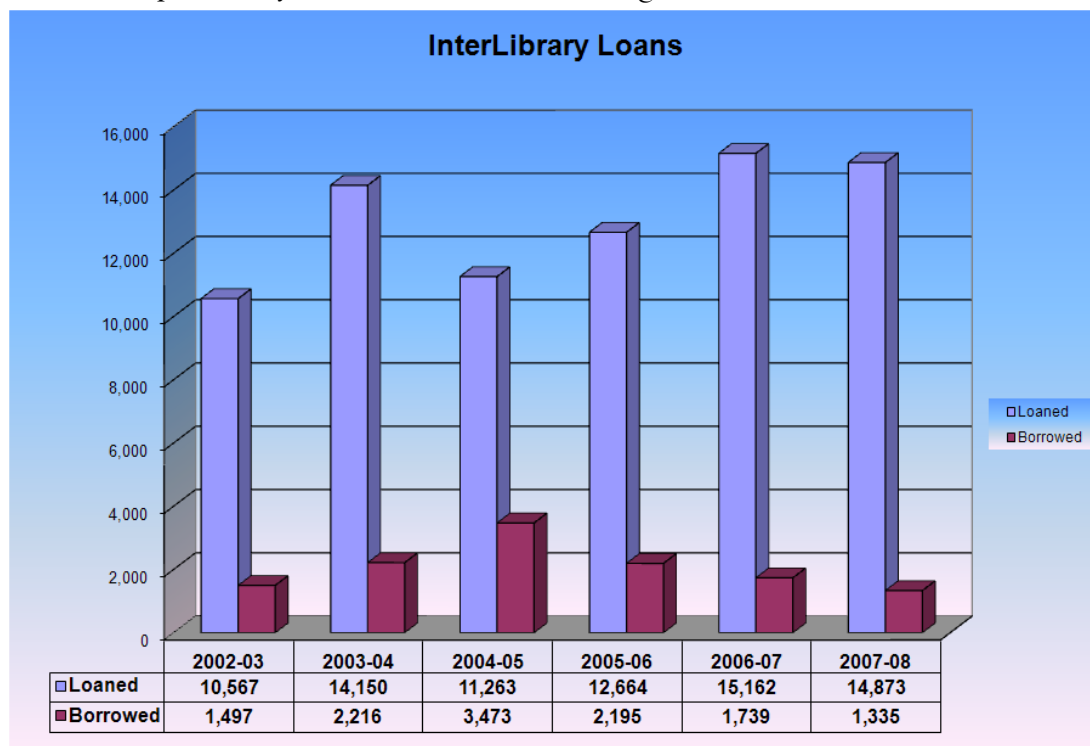
visits to the Library's web pages have increased dramatically.



(Use of the Library's resources have increased significantly.)



The quality of our collection can be judged by the fact that the number of items we have to borrow from other libraries for our users has remained at a low level, while the demand for materials that we own requested by other libraries remains high:



Budget

The Carpenter Library, along with other departments in the School of Medicine, was asked to lower its operating budget over FYs 07-09. In order to meet the requested goals, the Library has eliminated positions, cut travel, and cancelled selected subscriptions to journals, databases and books. The decision to eliminate these resources has been guided by cost, use, and effect on research and the curriculum.

The following items have been cancelled:

Electronic Resources/E-books

5-Minute Clinical Consult
ACP Medicine
BioMed Central
Cinahl (Ovid only - Ebsco CINAHL available via NCLive)
CLIPP (Computer-assisted Learning In Pediatrics Program)
Control of Communicable Diseases Manual (e-book)
Element K (online software tutorials)
Faculty of 1000
Guide to Culturally Competent Health Care (e-book)
InfoPoems (EBM clinical resource)
HaPI(Health&Psychology Instruments)
Histology Online Videos
International Pharmaceutical Abstracts
MedCalc (PDA downloads)
Medical Letter (electronic; print still available)
Natural Standard (alternative medicine database)
OMMID
Pepid (PDA clinical information)
Sylvius Pro (3D dissector and atlas of the human central nervous system)

Journals

ACTA ANAESTHESIOLOGICA BELGICA
ACTA CARDIOLOGICA
ACTA OBSTETRICIA ET GYNECOLOGICA SCANDINAVICA
ACTA RADIOLOGICA
AMERICAN JOURNAL OF DENTISTRY
AMERICAN JOURNAL OF DRUG AND ALCOHOL ABUSE
ANTICANCER RESEARCH
BEHAVIORAL DISORDERS
BRAIN INJURY

BRITISH JOURNAL OF NEUROSURGERY
CANCER INVESTIGATION
CARDIOLOGY
CHEMOTHERAPY
CLINICAL AND EXPERIMENTAL HYPERTENSION
CONNECTICUT MEDICINE
CRANIO
CYTOGENETIC AND GENOME RESEARCH
DELAWARE MEDICAL JOURNAL
EAR, NOSE AND THROAT JOURNAL
ELECTROMYOGRAPHY AND CLIN NEUROPHYSIOLOGY
EMERGENCY MEDICAL SERVICES
EMERGENCY MEDICINE
EUROPEAN NEUROLOGY
FETAL AND PEDIATRIC PATHOLOGY
FOCUS ON ALTERNATIVE AND COMPLEMENTARY MEDICINE
GENERAL DENTISTRY
HEPATO-GASTROENTEROLOGY
INTERNATIONAL J OF ORAL AND MAXILLOFACIAL SURGERY
INTERNATIONAL JOURNAL OF AGING & HUMAN DEVELOPMENT
INTERNATIONAL JOURNAL OF FERTILITY & WOMENS MED
INTERNATIONAL JOURNAL OF PSYCHIATRY IN MEDICINE
INTERNATIONAL SURGERY
JOURNAL OF CARDIOVASCULAR SURGERY
JOURNAL OF CLINICAL ETHICS
JOURNAL OF INTERNATIONAL MEDICINE
JOURNAL OF NEUROSURGICAL SCIENCES
JOURNAL OF NUTRITIONAL SCIENCE AND VITAMINOLOGY
JOURNAL OF PALLIATIVE CARE
JOURNAL OF SEX & MARITAL THERAPY
JOURNAL OF THE LOUISIANA STATE MEDICAL SOCIETY
LIBRARY ADMINISTRATION AND MANAGEMENT
LIBRARY TECHNOLOGY REPORTS
NURSING LAW'S REGAN REPORT
ORL : JOURNAL FOR OTORHINOLARYNGOLOGY
PC WORLD
PRACTITIONER (ENGLAND)
PSYCHOTHERAPY & PSYCHOSOMATICS
SCANDINAVIAN JOURNAL OF RHEUMATOLOGY
SOMATOSENSORY & MOTOR RESEARCH
SOUTH AFRICAN MEDICAL JOURNAL
SPECIAL CARE IN DENTISTRY
TOPICS IN SPINAL CORD INJURY REHABILITATION

Statistics

LIBRARY COLLECTION (Volumes)

Books

29,756

Serials

129,274

Audiovisuals

1,890

Microforms

2,363

Software

467

Total Library Collection

163,750

PERIODICALS & SERIALS SUBSCRIPTIONS

(includes electronic subscriptions)

3,046

COLLECTION USE (includes electronic resources)

2,207,221

PHYSICAL GATE COUNT

(the number of persons counted entering or
leaving the Library)

140,444

ELECTRONIC GATE COUNT

(the number of persons counted entering the
Library's Web site)

1,263,344

PUBLIC DESK STATISTICS

REFERENCE QUESTIONS

Public Desk	Reference	Directional
Reference	4,581	1,171
Circulation	1,369	4,978
LRC	56	2,748

Reference Desk

Librarian-Mediated Searches
287

Circulation Desk

Faxes	Phones	Photocopier Assistance	Refunds/Change	Paging	Photocopier Use: No. of Copies
147	2,394	522	1,353	121	199,913

Learning Resources Center Desk

Computer Use	Microfilm Use	Computer Assistance	Clerical Testing for HR
5,309	4	1,835	794

DOCUMENT DELIVERY STATISTICS

Photocopy Requests

3,639

Photocopier Use (number of copies)

53,315

INTERLIBRARY LOAN TRANSACTIONS

Borrowed

1,335

Loaned

14,873

LIBRARY FACILITY

Total Square Feet, Net

32,108

Total Seating Capacity

216

Number of study seating(reading, lounge, carrels,)

167

Number of specialized seating(computers, classrooms)

49

Number of Network Connections

126

Number of Public Workstations

55

Total Shelf Capacity

195,220

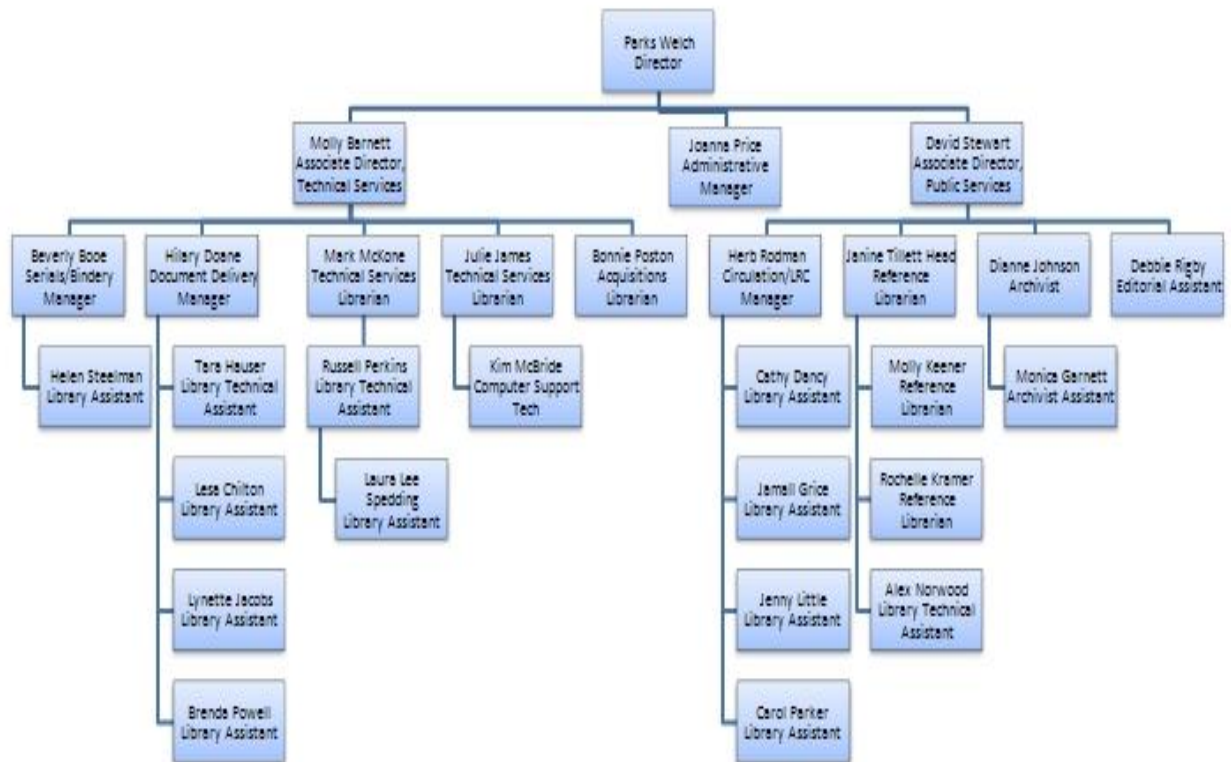
Gray Collection Shelf Capacity

159,220

Piedmont Collection Shelf Capacity

36,000

Coy C. Carpenter Library Organizational Chart



STAFF ROSTER

ADMINISTRATION

<u>Name</u>	<u>Library Position</u>
Welch, Parks	Director
Price, Joanna	Administrative Manager

ADMINISTRATIVE FACULTY

<u>Name</u>	<u>Library Position</u>
Barnett, Molly	Associate Director, Technical Services
James, Julie	Technical Services Librarian
Johnson, Dianne	Archivist
Keener, Molly	Reference Librarian
Kramer, Rochelle (.75 FTE)	Reference Librarian
McKone, Mark	Technical Services Librarian
Poston, Bonnie	Collection Development/ Serials Librarian
Stewart, David	Associate Director, Public Services
Tillett, Janine	Head Reference Librarian

STAFF

<u>Name</u>	<u>Library Position</u>
Booe, Beverly	Serials/Bindery Manager
Chilton, Lesa	Library Assistant II
Cunningham, Craig	LAN Administrator

Dancy, Catherine	Library Assistant II
Doane, Hilary	Library Technical Assistant
Garnett, Monica	Archivist Assistant
Grice, Jamall	Library Assistant II
Hauser, Tara	Library Technical Assistant
Jacobs, Lynette	Library Assistant II
Little, Virginia	Library Assistant II
McBride, Kim (.75 FTE)	Computer Support Technician
Norwood, George	Reference Assistant
Parker, Carol (.8 FTE)	Library Assistant II
Perkins, Russell	Cataloging Assistant
Powell, Brenda	Library Assistant II
Rigby, Deborah (.9 FTE)	Editorial Assistant II
Rodman, Herbert	Circ/LRC Manager
Spedding, Laura Lee (.8 FTE)	Library Assistant II
Steelman, Helen	Library Assistant II

RETIREMENTS

<u><i>Name</i></u>	<u><i>Title</i></u>
Sluder, Jake	PC Support Assistant
Weatherman, Sara	Document Delivery Manager