

The Office of Student Affairs

The [Office of Student Affairs](#) (OSA) is happy to help you with your academic and student life needs. For questions or assistance, please email us, call or come by the Student Affairs office on second floor of the new BGCME building.

We support individual students and student groups throughout their medical school years. The main student-related activities are organized through this office including orientations, the White Coat ceremony, preparation for residency application, including the creation of the Medical Student Performance Evaluation (MSPE) letter (also known as the Dean's letter), ERAS support, Match Day coordination, and Graduation events.

In conjunction with the [Learning Communities \(Houses\)](#), Student Inclusion & Diversity, and Student Wellness, the Office of Student Affairs provides academic, career, and personal counseling and advice. The office can also arrange for special tutorial assistance or referral for formal learning evaluations.

Other responsibilities of the office include:

- Oversight of student health, wellness, and the learning environment through the Office of Student Wellness and the Learning Environment Enrichment Group (LEEG)
- Access to individual and group mentoring and coaching
- Access to individual, couple and group counseling
- Acting as the contact point for Association of American Medical Colleges (AAMC)
- Providing advising and/or administrative support to the student government, Honor Council, Promotions Committee, AOA, and the Gold Humanism Honor Society
- Coordination of the Early Academic Referral and Support (EARS) Program
- Development and delivery of the Year 1 LAUNCH course as an introduction to medical school
- Facilitation of the transition from the classroom setting to the clinical setting

Student Affairs Contacts

Title	Name	Email
Associate Dean of Student Affairs	Marcia Wofford, MD	mwofford@wakehealth.edu
Associate Dean of Student Inclusion & Diversity	Brenda Latham-Sadler, MD	blsadler@wakehealth.edu
Assistant Dean of Student Affairs	Nancy Rosenthal, MD	nrosenth@wakehealth.edu
Director of Student Inclusion & Diversity	Bernard Roper, PhD	broper@wakehealth.edu
Assistant Director of Student Affairs	Nicole Allen	chaallen@wakehealth.edu
Education Specialist, Student Affairs	Stacy Schmauss	sschmaus@wakehealth.edu
Student Affairs Project Coordinator (Year 1 &2)	LaMonica Ames	lames@wakehealth.edu
Student Affairs Special Projects Coordinator (Year 3)	Betty B. Smith	bbsmith@wakehealth.edu
Student Affairs Special Projects Coordinator (Year 4)	Julie M. Johnson	jujohns@wakehealth.edu
Student Affairs Project Coordinator (SID)	Timmery Cook	trcook@wakehealth.edu
Program Coordinator for Student Inclusion & Diversity/ Learning Communities Houses	Delia Rhodes	drhodes@wakehealth.edu

Quick Reference guide

TYPE OF CONCERN	RESOURCES
Advice about where to seek help regarding personal or professional issues, career advising or mistreatment	OSA (see above)
Concerns about the calendar or curriculum	Preclinical: <ul style="list-style-type: none"> • Coordinator: Niki Boggs nboggs@wakehealth.edu • Faculty Leader: Dr. Patrick Reynolds, preynold@wakehealth.edu Clinical <ul style="list-style-type: none"> • Coordinator: Jon Goforth jrgofort@wakehealth.edu • Faculty Leader: Dr. Kim Askew, kaskew@wakehealth.edu
Concerns about academic performance	EARS (Early Academic Referral and Support) Associate Dean of SA (see above) Director of SID (see above)
Concerns about professionalism performance	PERS (Professionalism Early Referral and Support) Associate Dean of SA (see above) Director of SID (see above)
Diversity and Inclusion	Office of Student Inclusion and Diversity
Extracurricular help	OSA (see above)
Financial Concerns	Office of Financial Services
Mental Health	Director of Student Counseling Program (see above)
Mistreatment (reporting)	Any associate dean, student advisor, clerkship director or faculty leader Assistant Director of SA (see above)
Physical Health	Director of Student Health and Effectiveness program: Mark Knudson, MD mknudson@wakehealth.edu
Sexual Assault or Interpersonal Violence	SOPR
Spiritual Support	Chaplain Emily B. Viverette, Director of Faith Health Education: eviveret@wakehealth.edu or 336- 716-3410 Division of Faith and Health Ministries
Concerns about transcript or student records	Office of Student Records
Substance Use and other Addictions	Director of Student Health and Effectiveness program: Mark Knudson, MD mknudson@wakehealth.edu
Wellness Support	Student Wellness program