

## **WFBH Influenza Immunization Policy**

It is the policy of Wake Forest Baptist Health (WFBH) to protect patients, employees, students, trainees, volunteers, and the community from influenza infection through annual immunization of all WFBH employees, students, trainees, and volunteers.

This policy applies to all WFBH employees, students, trainees, and volunteers. For purposes of this policy WFBH include Wake Forest Baptist Health, Wake Forest Health Sciences, and their subsidiaries. Employees include faculty, regular full-time, part-time, and PRN staff, house officers, and contract staff. Students include medical students, graduate students, nurse anesthesia students, student interns and administrative residents. "Trainees" refers to postdoctoral program trainees (postdocs). "Volunteers" refers to all persons performing volunteer work in the Medical Center through the Volunteer Services Department.

All WFBH employees, students, trainees, and volunteers must be immunized against influenza each year. Influenza vaccine is provided free of charge to all WFBH employees, students, trainees and volunteers. The annual influenza immunization program is coordinated by WFBH Employee Health Services. Applicable individuals who are vaccinated through services other than WFBH Employee Health Services, such as a private physician office or public clinic, must provide proof of immunization by submitting information/documentation following instructions on their self-service PeopleSoft page. Acceptable forms of proof are a physician's note or immunization record.

Employees or volunteers who fail to comply with the requirements of this policy will become ineligible to work at WFBH. Trainees, student interns, or administrative residents who fail to comply with the requirements of this policy will become ineligible to continue in their respective training programs at WFBH. Medical students, physician assistant students, nurse anesthesia students or graduate students who fail to comply with the requirements of this policy will be subject to dismissal from school.